

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

March 23, 2020

Virtual Meeting will begin at 7:30 p.m.

Information below

Township of Denville - Council Chambers

The following information was provided for access to the Virtual Meeting:

meet.google.com/gns-pqdq-egf

meet.google.com/gns-pqdq-egf

[\(US\)+1 661-622-3660](tel:(US)16616223660)

[PIN: 134 273 446#](tel:134273446)

I. CALLED TO ORDER BY MRS. WAGNER AT 7:30 P.M.

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Kim - P, Mr. Casse - P, Mr. Cappello - P, Mr. Andersen – P, Mr. Luer - P, Mrs. Gould – P, Mrs. Wagner – P.

C. EXECUTIVE SESSION - No Executive Session was needed

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS – No Presentations

F. SUPERINTENDENT'S COMMENTS – Dr. Forte discussed the following:

- Dr. Forte stated that he was present in the Town Hall should any member of the public wish to attend the meeting.
- Dr. Forte recommended that all Resolutions be considered in the event there was not another meeting.
- The District donated gloves and masks to St. Clare's; a supply for employees was reserved.
- For the District calendar, one snow day was used on the first day of the Flexible Instruction Days. He anticipates the Spring Break would continue as planned and a return to school could possibly be April 20th after Spring Break.
- He pointed out that schools are closed until further notice as per Governor Murphy and online school will continue until the order is lifted.

G. ASSISTANT SUPERINTENDENT'S COMMENTS – Dr. Cullis discussed the following:

Note: Due to a technical difficulty, Dr. Cullis did not provide her comments until after the Open Public Discussion.

- There are 175 Kindergarten registrations and nothing new since March 6th.
- Dr. Cullis has received positive comments from teachers and parents after the first week of online instruction and she has passed these on to the principals.
- Checklists will be provided for parents.
- The quarter is ending and the grading process is being reviewed. Assignments will receive feedback or grades as appropriate.
- Every three days new concepts are introduced.
- When students return to school, there will be several weeks of review of essential information.

Mr. Luer questioned if the pause in Kindergarten registrations was normal?

Dr. Cullis stated that it was not uncommon but it probably coincides with the closing of schools and anticipates more registrations when school reopens.

Dr. Forte commented that the teachers stepped up to the situation and he has received positive comments from the public. All are pulling together to get it done.

Dr. Cullis stated that other districts are commenting on how well Denville is doing.

Mrs. Wagner thanked the staff, teachers, bus drivers and everyone working so hard to get the District through this time.

H. BUSINESS ADMINISTRATOR'S COMMENTS – Mrs. Gurowsky discussed the following:

- The bus drivers are doing a phenomenal job delivering lunches. Some meals are not being picked up and the situation will be evaluated as to who is not picking up lunch and those parents will be contacted.

Mrs. Wagner stated that for anyone in the public listening who was not aware, the lunches are being provided to students in the District who are eligible for free and reduced meals.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:36 p.m. **Closed:** 7:37 p.m.

No comments were made.

Mrs. Wagner determined that there may have been technical difficulties which may have prevented the public from commenting, therefore Public Discussion was opened again at 7:41 p.m. and closed at 7:42 p.m. No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **March 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mrs. Wagner requested to move all agenda items as a block.

Mr. Luer moved, seconded by Mr. Casse, to approve all of the Resolutions:

A. RESOLVED that the Board approve the following REPORTS from **February 2020**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **February 2020**
2. Report of Health Office - **February 2020**
3. HIB Case VV1920-08

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting & Executive Session - February 10, 2020
2. Regular Session Meeting & Executive Sessions 1 & 2 - February 24, 2020

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. **(pending approval for the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, "Pass the Trash" Employment Verification and Pre-Employment Drug Testing)**; any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

- BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Gambelunghe, Alex Jamison, Rachel Molina, Karen Bertani, Jessica McCabe, Todd Rossi, Ron Sudol, Renee Sylvester, Sue Fries, Elyse Gomer, Alison	Teachers	RV	Attend Related Arts Night on 4/2/2020. Not to exceed 2 hrs. (\$82.42/each)	1C	\$41.21/hr each
b.	Harris, Kristin	Instr. Aide	LV	Move across guide, retro to 3/1/2020		\$26,021 Step-11 Cert Pro-rated
c.	Simonis, Linda Stark, Ann Bias, Sue	Secretary	VV RV RV	Cash-in 5 Vacation days 19/20 SY		\$1,346.70 \$1,346.70 \$1,346.70
d.	Allaman, Cheryl	Instr. Aide	LV	FTE 1.0, replacing employee #1208- to start when school is back in session. 19-20 SY		\$25,341 Step-10 Cert Pro-rated

- BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Fonda, Lisa	Teacher	3/24/2020	\$110/day

- BE IT RESOLVED**, that the Board approve the attached job description for the Assistant Athletic Coach.
- BE IT RESOLVED**, that the Board approve the attached job descriptions for the District and School Sustainability Coordinators.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

- BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
- BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Brautigam, Morgan Wallach, Michelle Rossi, Amy Scala, Evan	Teacher Teacher Teacher Vice Principal	VV VV BOE LV	\$850 + travel each Funded by	Teachers College Summer Institutes 2020 NYC 2020/2021 SY	2D	TBD

	Pillion, Connie Martelon, Jennifer Nardone, Julie Thorpe, Alexia	Teacher Teacher Teacher Teacher	LV LV LV LV	Title I			
b.	Dell'Aquila, Adrienne Giordano, Teresa Teschemacher, Kim Rogers, Caitlin Paradiso, Lisa Maio, Michelle Bershefski, Heather	Teachers	RV	\$850 + travel each	Teachers College Summer Institutes 2020 NYC 2020/2021 SY	2D	TBD

3. **BE IT RESOLVED**, that the Board accept the donation of ten (10) Gender and LGBTQ Inclusive books from Might Rebekah. Ref 2A.

C. POLICY REVISIONS

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

P & R #	P & R Name	1st Reading	2nd Reading

D. FINANCE (Includes Technology) - Chair, James Kim

1. **BE IT RESOLVED**, that the Board approved the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$2,853.01	Ck #1187	Milk Fund
\$2,905,605.02	Ck #'s 9064-9205, 990199-990204, 902282020, 903132020	Current Expense
\$640.00	Ck #'s 1049-1052	General Organization
\$1,789.58	Ck #'s 1104-1111	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board accept the donation of a \$500 Educator Grant from the Air Force Association's Aerospace Education to Jenn Matschke, STEM Teacher at Lakeview, for 2 indoor Tello drones and equipment. Ref 2C.
- Tello Boost Combo - \$298
 - Tello Quick Release Propellers - \$8
 - Tello Flight Battery - \$132
 - Tello Battery Charging Hub - \$50
3. **BE IT RESOLVED**, that the Board accept the donation in the amount of \$500 from the Valleyview PTA for the field trip to the Escape Room on April 8, 2020 for the winners of the Freckle Math Challenge.
4. **BE IT RESOLVED**, that the Board approve the attached shared service agreement between Morris Hills Regional District and Denville Board of Education to provide boxed lunches to economically disadvantaged students in the event of schools closing due to COVID-19.
5. **BE IT RESOLVED**, that the Board approve the settlement agreement with the parents of student #20301853 at a total cost of \$37.50 per day not to exceed \$862.50 for February 17-March 18, 2020 during the 2019-2020 school year. The Board further approves the reimbursement to continue at a rate of \$37.50 per day when schools and daycares are reopened by the Governor of New Jersey also during the 2019-20 school year.

E. OPERATIONS (Includes Technology) - Chair, Don Casse

1. TRANSPORTATION

2. BUILDING AND GROUNDS

2.1. BE IT RESOLVED, that the Board approve the use of Lakeview for ESY and summer enrichment summer 2020.

2.2. BE IT RESOLVED, that the Board appoints French & Parrello Associates to provide Electrical Engineering Services for the Lakeview Panel board replacement in the amount of \$6,000 funded with Maintenance Reserve. These services are exempt from public advertising for bids under New Jersey Statutes Annotated (18A:18A-3).

2.3. BE IT RESOLVED, that the Board approve the submission of the Lakeview Elementary School Electrical Panel Project #1090-050-20-1000 to the New Jersey Department of Education for approval.

ROLL CALL (Sections III and IV)

Mr. Kim-Y, Mr. Casse-Y/N Finance Ck #1187-Milk Fund, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. GouldY/A Old Business #C 1 and 2, Mrs. Wagner-Y.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS – No Reports

B. CORRESPONDENCE – No Correspondence

C. DISCUSSION ITEMS

Mr. Cappello stated he had a conversation with Dr. Forte about the Covid-19 page on the District Website and suggested other staff could do the updates so as not to take up Dr. Forte's time.

At this time, the second Public Discussion was opened by Mrs. Wagner and Dr. Cullis provided her comments. The Board returned to Discussion Items and no other items were discussed at that time.

VI. OPEN TO COMMENTS

Opened: 7:47 p.m. **Closed:** 7:48 p.m.

No comments were made.

VII. ADJOURNMENT

Mr. Cappello moved, seconded by Mr. Luer, to adjourn the meeting.

ACTION ON MOTION:

Yeas: 7 Nays: 0 Abstentions: 0 Time: 7:48 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary