

AGENDA

DENVILLE TOWNSHIP BOARD OF EDUCATION

April 6, 2020

Virtual Meeting will begin at 7:30 p.m.

Information below

Township of Denville - Council Chambers

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Please either call in via telephone or use the link below to join via computer- please do not do both

meet.google.com/gns-pqdg-egf

Meeting ID- use this link

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Phone Numbers

[\(US\)+1 661-622-3660](tel:+16616223660)

PIN: 134 273 446#

Google Meet/Hangout Directions for Public

1. When you enter the Meeting/Hangout, mute yourself (If you are already not muted.)
2. During the open public comments section of the meeting please contribute by:
 - a. Typing your question or comments in the textbox
 - b. By unmuting and asking the question or comment
 - c. State your name and address for the record

I. CALL TO ORDER

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

C. EXECUTIVE SESSION

Mr./Mrs. _____ Moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas:_____. Nays:_____. Abstentions:_____. Time:_____.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT’S COMMENTS

G. ASSISTANT SUPERINTENDENT’S COMMENTS

H. BUSINESS ADMINISTRATOR’S COMMENTS

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened:_____ Closed:_____

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **April 2020** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **March 2020**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **March 2020**
2. Report of Health Office - **March 2020**
3. HIB Case VV1920-09

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting & Executive Sessions 1 & 2 - March 9, 2020
2. Regular Session Meeting - March 23, 2020

ROLL CALL

Mr. Kim_____, Mr. Casse_____, Mr. Cappello_____, Mr. Andersen_____, Mr. Luer_____, Mrs. Gould_____, Mrs. Wagner_____.

IV. NEW BUSINESS (ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) - Chair, Michael Andersen

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. ***(pending approval for the State Department of Education Office of Student Protection and subject to the New Jersey Criminal Background Check, “Pass the Trash” Employment Verification and Pre-Employment Drug Testing); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:***

1. **BE IT RESOLVED - NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY / ADJUSTMENT** - that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Description	Ref	Amount
a.	Heller, Molly	Teacher	LV	Leave Replacement for employee #662, effective on or before 4/29/2020 through the end of 19/20 SY.		\$120/day

b.	Myrtolli, Hysen	Driver	BUS	Resignation, effective 4/2/2020		
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2. **BE IT RESOLVED - SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Jackson, Walker	Teacher	4/7/2020	\$110/day
b.	Heller, Molly	Teacher	4/7/2020	\$90/day

3. **BE IT RESOLVED**, that the Board hereby approves employee #419, for a leave of absence, having received doctor's certification, commencing June 15, 2020 under the Federal Family Medical Leave Act (FMLA), ending on November 6, 2020 while utilizing up to twenty (20) sick days until the end of June 30, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #419, commencing on September 1, 2020 through November 20, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #419 and anticipate a return to work on February 1, 2021.

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

B. INSTRUCTION AND PROGRAM (Includes Technology) - Chair, Katie Gould

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the following Valleyview Middle School Field Trips for the 2019-20 SY:
Ref 3A, 3C

- 1.1. Medieval Times, Lyndhurst, NJ, May 27, 2020 - 7th Grade
- 1.2. Bronx Zoo, New York City, May 28, 2020 - 6th Grade

2. **BE IT RESOLVED - WORKSHOPS with EXPENSES** - that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

C. POLICY REVISIONS

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

P & R #	P & R Name	1st Reading	2nd Reading

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

D. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

- 1. BE IT RESOLVED**, that the Board approved the enclosed check list(s) in the following amounts:

Amount	Description	Check Register

- 2. BE IT RESOLVED**, the Board approve the attached Agreement for Evaluation, Alcohol and Drug Testing Services with Practice Associates Medical Group PA at the rate of \$150 per drug screen evaluation and \$59 per breath alcohol test.
- 3. BE IT RESOLVED**, that the Board approve the attached shared service agreement between Morris Hills Regional District and Denville Board of Education to provide lunches to the Lakeview Elementary School for the 2020-2021 School year.
- 4. BE IT RESOLVED**, that the Board approve the submission of the 2020 Safety Grant through the New Jersey Schools Insurance Group’s ERIC WEST and accept the grant in the amount of \$3,500 for the period July 1, 2020 through June 30, 2021.
- 5. BE IT RESOLVED**, that the Board approve the request of amendments Bill A3902 regarding the delay in transmission of quarterly property tax revenue to school districts

WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts (~90% in Denville); and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and possibly bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the Denville Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED, that the Denville Board of Education urges the State Senate and the Governor to oppose A-3902 or amend as follows:

1. Allow reserve funds to be utilized across fiscal years without penalty and allow for reserve funds to be fully replenished without current restrictions.
2. The state should take responsibility for interest accrued if loans are required to continue operating the district.
3. Incorporate the attached amendment to A-3902 proposed by Senator Sweeney.

BE IT FURTHER RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 25th Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.
Ref 1-4

6. **BE IT RESOLVED**, that the Board approve the submission of the FEMA Public Assistance Grants application in relation to project# 1657, Grant: 4488 Coronavirus (COVID-19) Pandemic (January 2020 and continuing).

E. OPERATIONS (Includes Technology) - Chair, Don Casse

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Operations:

1. TRANSPORTATION

2. BUILDING AND GROUNDS

2.1. BE IT RESOLVED, that the Board approve the attached Quote# 123019-4657-00 from Altitude Unlimited to perform a live heatmap and WiFi model assessment services for the Riverview Annex project in the amount of \$3,150.

2.2. BE IT RESOLVED, that the Board approve G.F. MASONRY, L.L.C. to replace the retaining wall at VV for a cost of \$21,300. Ref 4

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) - The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. FINANCE (Includes Technology) - Chair, James Kim

Mr./Mrs._____ moved, seconded by Mr./Mrs._____, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Denville Board of Education, in the County of Morris, New Jersey, approve the following resolution regarding the 2020-2021 school district budget:

BE IT RESOLVED, that the 2020-2021 budget of the Denville Board of Education be approved by the Board of Education. This budget meets the requirements for providing the New Jersey Student Learning Standards (SLS) and consists of appropriations as follows:

General Fund	\$35,903,062
Special Revenue Fund	\$ 328,047
Total	\$36,231,109

BE IT FURTHER RESOLVED, that there should be raised for taxes for the General Funds \$32,182,515 for the ensuing School Year (2020-2021).

BE IT FURTHER RESOLVED, that the Denville Board of Education includes in the 2020-2021 budget the adjustment for enrollment in the amount of \$390,558. The district intends to utilize this adjustment for the purpose of paying for out of district placements, supplies, and materials necessary students.

BE IT FURTHER RESOLVED, that the budget includes the use of maintenance reserve withdrawal of \$146,000 to assist in funding building repairs and equipment District-Wide. These improvements and upgrade will be completed by the end of fiscal year 2020-2021

BE IT FURTHER RESOLVED, that the budget includes the use of capital reserve withdrawal of \$1,348,562 to assist with the middle school athletic field reconstruction project and to assist with the Riverview Annex project (lease building) in order to comply with building code. These improvements and upgrade will be completed by the end of fiscal year 2020-2021

WHEREAS, the Denville Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per event where prior Board approval shall not be required unless this event threshold for a staff member is exceeded during July 1 through June 30; and

WHEREAS, pursuant to N.J.A.C. 6A:23A-7.3, a Board of Education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Township of Denville approve to establish a maximum travel expenditure amount of \$ 57,000 for the 2020-2021 school year. The maximum travel expenditure amount for the 2019-2020 school year is \$57,000, of which, \$ 44,159 has been spent and \$12,841 is encumbered to date.

BE IT FURTHER RESOLVED, the Board of Education approve a maximum annual expenditure for professional services in accordance with N.J.A.C. 6A:23A-5.2(1):

Auditor	\$31,650
Attorney	\$85,000
Architect	\$ 5,000

ROLL CALL

Mr. Kim____, Mr. Casse____, Mr. Cappello____, Mr. Andersen____, Mr. Luer____, Mrs. Gould____, Mrs. Wagner____.

VI. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

D. OTHER

VII. OPEN TO COMMENTS

Time:_____ Closed:_____

VIII. EXECUTIVE SESSION - Action May Be Taken

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____

IX. ADJOURNMENT

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to adjourn the meeting.

ACTION ON MOTION:

Yeas: _____ Nays: _____ Abstentions: _____ Time: _____