

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

January 27, 2020

Regular Session - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

I. CALLED TO ORDER BY MRS. WAGNER AT 7:00 P.M.

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Kim - A, Mr. Casse - P, Mr. Cappello - P, Mr. Andersen – P, Mr. Luer - P, Mrs. Gould – P, Mrs. Wagner – P.

C. EXECUTIVE SESSION

Mr. Cappello moved, seconded by Mrs. Gould, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 7:01 p.m.

The Board returned to regular session at 7:31 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT'S COMMENTS – Dr. Forte discussed the following:

- Dr. Singer presentation at RV 7PM on March 10, 2020
- Lakeview Lead Graduation – February 28, 2020 at 9:00 a.m.

G. ASSISTANT SUPERINTENDENT'S COMMENTS – Dr. Cullis discussed the following:

- January 29th- Screenagers, the Next Chapter, 6:30-8:00 pm at Valleyview Middle School.
- Kindergarten 2020-2021 registration opened Tuesday, January 7th
Registration as of 1/27/20:
 - 17 Unassigned Flex
 - 57 Lakeview
 - 50 Riverview
 - 35 Unassigned Pre-K
- 73 outside presenters for Math Matters
 - o LV 24
 - o RV 50

H. BUSINESS ADMINISTRATOR'S COMMENTS – Mrs. Gurowsky discussed the following:

Reminded the Board to complete the Personal/Relative and Financial Disclosure Statements pursuant to N.J.S.A. 18A:12-21 et seq. of the School Ethics Act. An email was sent with a unique authorization code to submit the form.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:36 p.m. Closed: 7:36 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **January 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **December 2019**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – **December 2019**
2. Report of Health Office – **December 2019**
3. **HIB Case VV-04**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work/Regular Session Meeting & Executive Session – December 9, 2019

ROLL CALL (Motions A-C)

Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y.

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, _____.

Mr. Andersen moved, seconded by Mr. Casse, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (**pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and Pre-Employment Drug Testing**); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref	Amount
a.	Colvin, Patrick	Technician	Dist	Cash-out 5 vacation days 19/20 SY		\$1,749.20
b.	Scala, Evan	VP	LV	Cash-out 9 vacation days 19/20 SY		\$4,318.20
c.	Thorpe, Alexia Molina, Karen Disimino, Stephanie Hoferer, Anna Pejerrey, Cheryl Boggio, Danielle Chaparro, Jessica Frost, Linda Hall, Marybeth Minieri, Debra	Teachers	LV	Student Success Academy instruction for select students in Gr 4 & 5. Funded through Title I grant. Not to exceed 14 hrs each (\$576.94/each; includes 8 classes & prep)	2A	\$41.21/hr each

d.	Lindholm, Theresa Pillion, Connie Barakat, Debbie	Teachers	LV	SUBSTITUTES: Student Success Academy instruction for select students in Gr 4 & 5. Funded through Title I grant.	2A	\$41.21/hr each
e.	Trien, Vicky	Instr. Aide	LV	Instructional Aide for Student Success Academy instruction for select students in Gr 4 & 5. Funded through Title I grant. Not to exceed 9 hrs (\$171.72)	2A	\$19.08/hr
f.	Jacobus, Deborah Paradiso, Lisa McCabe, Todd Scrape, Jordan Teschemacher, Kim Zeleny, Tia	Teachers	RV	Student Success Academy instruction for select students in Gr 4 & 5. Not to exceed 14 hrs each (\$576.94/each; includes 8 classes & prep)	2A	\$41.21/hr each
g.	Stevens, Debra	Instr. Aide	LV	<i>Retroactively approve</i> Instr. Aide to Special Education Teacher effective 1/7/20 as needed. <i>Step BA1 \$36.08/hr less Instr. Aide rate \$19.08/hr (\$36.08-\$19.08=\$17)</i>		\$17.00/hr
h.	Babula, Christina Kaiser, Lynn Johnston, Gina King, Robert DiDimenico, Jenn	Teachers	VV	Teachers to cover as Leave Replacements for employee #573, 2/10/20 - 3/31/20		\$2,483.88 \$1,107.64 \$663.42 \$1,763.04 \$2,684.70
i.	White, Lori	Teacher	VV	Leave Replacement for employee #1061, plus cover additional period 2/10/20 - 5/18/20		\$315/day
j.	Tomensky, Carol Vyksyuk, Mariana	Secretary Nurse	LV	Evening Kindergarten registration on 2/27/20. Not to exceed 3 hrs. (CT = \$151.50 , MV = \$123.63)		\$50.50/hr \$41.21/hr
k.	Dykes, Tamika	Instr. Aide	VV	Move across guide to ABA cert effective 2/1/20. FTE 0.69	2D	\$16,684.89 Step-6 prorated
l.	Connolly, Casey Dickerson, Taylor Lukeman, Courtney Miller, Melissa Plumb, Shawn Skiff, Emily	Teachers	VV	After School Extra Help Math Tutors Not to exceed \$2,700 for total tutoring program	2A	\$41.21/hr each
m.	Lezgus, Marian	Teacher	VV	Teach extra class every other day for 19/20 SY. <i>Retroactive to 1/21/2020</i>		\$8,162.92 prorated
n.	Harris, Kristin	Instr. Aide	LV	New Hire, replacing employee #206 FTE 0.69, effective 19/20 SY		\$17,816.00 Step-11 prorated
o.	Enoksen, Elizabeth	Therapist	LV	To teach after school enrichment classes for 19/20 SY. Paid by registration fees		
p.	Komorowski, Dan	Teacher	LV	Teacher mentor training. Not to exceed 8 hrs. (\$506.88)	2D	\$63.36/hr
q.	Bukosky, Deborah	Lunch Aide	LV	Resignation, effective 2/21/2020		

2. **BE IT RESOLVED**, that the Board hereby approve Employee #656, for a leave of absence, having received doctor's certification, commencing April 1, 2020 under the Federal Family Medical Leave Act (FMLA), ending on May 29, 2020, while utilizing forty (40) sick days. Employee #656 anticipates to return to work on June 1, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #656, commencing on September 2, 2020 through November 20, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for Employee #656 and anticipate a return to work on November 23, 2020.

3. **BE IT RESOLVED**, that the Board retroactively approve employee #659, under the Federal Family Medical Leave Act (FMLA), commencing November 5, 2019 ending on February 7, 2020, while utilizing available sick days.
4. **BE IT RESOLVED**, that the Board hereby approve employee #1095, for a leave of absence, having received doctor's certification, commencing March 2, 2020 under the Federal Family Medical Leave Act (FMLA), ending on May 21, 2020, while utilizing fifteen (15) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #1095, commencing on March 30, 2020 through June 22, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #1095 and anticipate a return to work on September 2, 2020.

5. **BE IT RESOLVED**, that the Board hereby approve employee #199, for a leave of absence, having received doctor's certification, commencing January 31, 2020 under the Federal Family Medical Leave Act (FMLA), ending on April 30, 2020, while utilizing twenty-nine (29) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #199, commencing on March 16, 2020 through June 12, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #199 and anticipate a return to work on September 1, 2020.

6. **BE IT RESOLVED**, that the Board retroactively approve employee #438, under the Federal Family Medical Leave Act (FMLA), commencing December 20, 2019 ending on February 12, 2020, while utilizing available sick days.
7. **BE IT RESOLVED**, that the Board retroactively approve employee #327, under the Federal Family Medical Leave Act (FMLA), commencing December 16, 2019. Anticipated return to work is undetermined.
8. **BE IT RESOLVED**, that the Board retroactively approve employee #53, under the Federal Family Medical Leave Act (FMLA), commencing January 2, 2020 ending on March 27, 2020, while utilizing available sick days.
9. **BE IT RESOLVED**, that the Board hereby approve employee #508, for a leave of absence, having received doctor's certification, commencing March 23, 2020 under the Federal Family Medical Leave Act (FMLA), ending on May 15, 2020, while utilizing thirty-five (35) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #508, commencing on May 18, 2020 through October 16, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #508 and anticipate a return to work on January 4, 2021.

10. **BE IT RESOLVED**, that the Board approve the following students to observe in Denville Schools:

	Student	School/College/University	Experience	Dates	School	Ref
a.	Corsetto, Doreen	William Paterson University	Observe	19/20 SY	RV	2D

11. **BE IT RESOLVED – SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Engelhardt, Bryan	Bus Aide	Retroactive to 1/15/20	\$12.84/hr
b.	Rolph, Jerry	Maintenance to refurbish interior doors district wide.	19/20 SY	\$700/door
c.	Pearl, Brian	Teacher	19/20 SY	\$90/day

ROLL CALL (Motions 1-11)

Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, _____.

Mrs. Gould moved, seconded by Mr. Cappello, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
- BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Davenport, Kristin Rossi, Amy Baumann, Lori	Teachers	LV Dist RV	\$650 + travel each Pd by Title 1 funds	Institute on Relationship between Assessment & Supporting Beginning Readers Teachers College, NYC	2D	3/9/20 - 3/11/20
b.	Giordano, Teresa	Teacher	RV	\$279 + travel	Co-Teaching Strategies West Orange, NJ	2D	1/29/20
c.	Cusack, Jennifer Daniels, Daari Lindholm, Teresa Nydham, Kathie Tokle, Sarah	Teachers	LV	\$650 + travel each Pd by Title I funds	Teachers College Units of Study Phonics Institute, NYC	2D	4/29/20 - 5/1/20
d.	Galluscio, Amanda	Teacher	RV	\$650 + travel each Pd by Title II funds	Teachers College Units of Study Phonics Institute, NYC	2D	4/29/20 - 5/1/20
e.	Taylor, Leslie	Teacher	LV	\$1,175 + travel	Intermediate IMSE Orton- Gillingham Training Secaucus, NJ Funded through Title I grant	2D	2/17/20 - 2/21/20

ROLL CALL (Motions 1-2)

Mr. Casse-Y, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y.

C. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption

D. FINANCE (Includes Technology) – Chair, _____.

Mr. Casse moved, seconded by Mr. Luer, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$1,972.22	Ck #1185	Milk Fund
\$4,924,038.45	Ck #'s 8635-8862, 990190-990194, 912132019, 912202019, 901152020	Current Expenses
\$1,500.00	Ck #1046	General Organization

\$1,931.43	Ck #'s 1090-1096	Elementary Enrichment
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2. **BE IT RESOLVED**, that the Board approve additional Occupational Therapy Services with PG Chambers for 19/20 SY at a cost of \$15,000. Ref 2B
3. **BE IT RESOLVED**, that the Board accept the donation of \$55.00 to the Valleyview French Club for beignets from the Forte Family.
4. **BE IT RESOLVED**, that the Board accept the following Foundation of Denville Donations to the Denville Public Schools:
Ref 3
 - 4.1. Lakeview Preschool STEAM Initiative \$ 862.45
 - 4.2. Lakeview Brick by Brick, Lego \$ 3,568.75
 - 4.3. Lakeview Morris County Museum \$ 800.00
 - 4.4. Lakeview Tae Kwon Do \$ 1,500.00
 - 4.5. Lakeview Eyes of the Wild \$ 320.00
 - 4.6. Lakeview Breakout Edu Kits \$ 850.00
 - 4.7. Riverview World Dance \$ 4,800.00
 - 4.8. District Electronic Snap Circuits Jr \$ 498.00

Total: \$13,199.20
5. **BE IT RESOLVED**, that the Board approve agreement with Paula Korik, speech therapist, to provide a feeding evaluation and feeding therapy for student #2026783 at a total cost not to exceed \$2,950 for the 2019-2020 school year. Ref 2B
6. **BE IT RESOLVED**, that the Board approve funds the donations for VV 2020 field trips from the VV PTA- \$39,500 to defray the cost for students.

ROLL CALL (Motions 1-6)

Mr. Casse-Y/N Ck #1185, Mr. Cappello-Y, Mr. Andersen-Y, Mr. Luer-Y, Mrs. Gould-Y, Mrs. Wagner-Y.

E. OPERATIONS (Includes Technology) – Chair, _____.

To approve the following Resolutions under Operations:

1. **TRANSPORTATION**
2. **BUILDING AND GROUNDS**

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Enrollment and Space, Ref 1-4
- BOE Highlights
- Ad Hoc Committee – Culture and Climate

The Board commented on the following Items:

- Committee assignments – posted
- Finance/B&G committee meeting on January 27th:
 - o VV field
 - o St. Mary's project
 - o Committee requested a timeline for both project to keep track of cost and progress
- Demography Study
- NJSBA – meeting with Mr. Cappello and Mr. Brian Berger

- Mr. Cappello: MCST Academy on February 10th to discuss the role of Board members
- Investigate for buildable empty property in Denville (Town Planner)

D. OTHER

BOE Highlights:

PTA Donations
Foundation of Denville Donations
Dr. Singer presentation

VI. OPEN TO COMMENTS

Opened: 8:10 p.m. **Closed:** 8:10 p.m.

No comments were made.

VII. ADJOURNMENT

Mr. Andersen moved, seconded by Mr. Cappello to adjourn the meeting.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 8:11 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary