

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

January 6, 2020

Work Session - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

I. CALLED TO ORDER BY MRS. WAGNER AT 7:22 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Luer - P, Mr. Kim - P, Mrs. Wagner - P, Mrs. Gould - P, Mr. Andersen - P.

C. EXECUTIVE SESSION

Mr. Kim moved, seconded by Mr. Luer, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 7 Nays 0 Abstentions 0 Time: 7:23 p.m.

The Board returned to open session at 7:36 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Mid-year HIB-SSDS report, Ref 3-4

Dr. Forte, Superintendent of Schools, presented the 2019-2020 Denville K-8 Semi- Annual report on Student Safety Data System and Harassment Intimidation and Bullying for the period July 1 2019 – December 31, 2019 as follows:

- Substance Abuse: 2
- Weapons possession reported cases: 0
- Harassment, Intimidation, and Bullying (HIB):
 - Confirmed HIB cases 3
 - Investigations 7
- Vandalism incident: 0
- Violence incident: 6

- Report of Suspension of Student with Disabilities for reasons other than Violence and Vandalism: 1

Action Taken:

- Police Notified 1
- In School Suspension 9
- Out of School Suspension 2

Staff/Student/Parent preventative trainings provided: 35

Staff/Student/Parent preventative programs provided: 70

School-Wide HIB Prevention Actions:

- Teaching/Learning
- Student Relationships

- Safety
- Parental Support
- Physical and Emotional Environments
- Morale in the School Community

F. SUPERINTENDENT'S COMMENTS – No Comments

G. ASSISTANT SUPERINTENDENT'S COMMENTS – Dr. Cullis discussed the following:

- January 29th- Screenagers, the Next Chapter, 6:30pm at Valleyview Middle School.
- Kindergarten 2020-2021 registration opens Tuesday, January 7th

H. BUSINESS ADMINISTRATOR'S COMMENTS – Mrs. Gurowsky discussed the following:

Reviewed Budget 20/21 with Superintendent during the Holiday break. Once the Finance Committee is appointed we can set up a meeting to review the budget.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:43 p.m.

Closed: 7:43 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **January 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Old Business:

A. EDUCATION REPORTS

1. HIB Case VV-03

ROLL CALL (Motion A):

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

IV. OLD BUSINESS (NO ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **January 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board discussed the following Resolutions, action will be taken on January 27th.

To approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **December 2019**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – **December 2019**
2. Report of Health Office – **December 2019**

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting & Executive Session – November 11, 2019
2. Regular Session Meeting & Executive Session – November 25, 2019

V. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, _____.

Mr. Andersen moved, seconded by Mr. Casse, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (**pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and Pre-Employment Drug Testing**); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

1. BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref	Amount
a.	Albiani, Stephanie	Teacher	LV	Leave Replacement for employee #659 for 19/20 SY. Retroactively approve to 1/2/2020		\$287/day
b.	Buzzelli, Vince	Teacher	LV	Leave Replacement for employee #199 1/20/20 - 1/31/20 - Sub Rate <hr/> 2/1/20 - 6/30/20 - Lv Rpl Rate		\$110/day <hr/> \$287/day
c.	Taylor, Leslie	Teacher	LV	New Hire, FTE 0.69, 19/20 SY Replacing employee #1340		\$40,638.93 Step-MA7 pro-rated
d.	Harris, Lindsay	Teacher	LV	Organize and run Geography Bee on 1/16/20. Not to exceed 2 hrs (\$82.42)	1C	\$41.21/hr
e.	Nojiri, Patricia	Teacher	LV	Provide Alternative Augmentative Communication parent training. Not to exceed 3 hrs (\$123.63)	1C	\$41.21/hr

2. BE IT RESOLVED – SUBSTITUTES - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Woods, Bob	Teacher	1/7/2020	\$90/day
b.	Fogel, Theresa	Teacher	1/7/2020	\$110/day
c.	Hoppe, Wilter	Custodian	1/7/2020	\$17.30/hr
d.	Garrison, Charles	Custodian	1/7/2020	\$17.30/hr

3. BE IT RESOLVED, that the Board approve employee #659 per DEA contract, 7 additional sick days minus the cost of a substitute teacher at \$201.61 per day for a total of \$1,411,27.

4. BE IT RESOLVED, that the Board retroactively approves employee #114, under the Federal Family Medical Leave Act (FMLA), commencing November 19, 2019 ending on January 3, 2020, while utilizing available sick days.

ROLL CALL (Motions 1-4)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, _____.

Mr. Luer moved, seconded by Mr. Casse, to approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Norris, Elizabeth	Teacher	RV	\$279 + travel	Accelerating Special Education Students’ Success West Orange, NJ	2D	12/17/19

ROLL CALL (Motion 1)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

C. FINANCE (Includes Technology) – Chair, _____.

Mr. Casse moved, seconded by Mr. Luer, to approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approve the agreement with The Uncommon Thread (TUT) to provide an ABA Therapist from January 2, 2020 -June 19, 2020 for student #20301852 at a total cost not to exceed \$13,125. Ref 2A
- BE IT RESOLVED**, that the Board approve the prorated tuition cost for Student ID #20263046 commencing November 11, 2019 for South Bergen Commission - Lodi Campus School at the cost of \$92,898.00, 19/20 SY. Ref 2B
- BE IT RESOLVED**, that the Board approve the attached settlement for an out of district placement for student #20241238 at a total cost not to exceed \$30,765, including transportation.

Friendly amendment by Mr. Casse, seconded by Mr. Luer, to remove Motion #3.

ROLL CALL (Motions 1-2)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

VI. NEW BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, _____.

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (**pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and Pre-Employment Drug Testing**); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

- BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref	Amount
a.	Colvin, Patrick	Technician	Dist	Cash-out 5 vacation days 19/20 SY		\$1,749.20

- BE IT RESOLVED**, that the Board hereby approve Employee #656, for a leave of absence, having received doctor’s certification, commencing April 1, 2020 under the Federal Family Medical Leave Act (FMLA), ending on May 29, 2020, while utilizing forty (40) sick days. Employee #656 anticipates to return to work on June 1, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #656, commencing on September 2, 2020 through November 20, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for Employee #656 and anticipate a return to work on November 23, 2020.

3. **BE IT RESOLVED**, that the Board retroactively approve employee #659, under the Federal Family Medical Leave Act (FMLA), commencing November 5, 2019 ending on February 7, 2020, while utilizing available sick days.
4. **BE IT RESOLVED**, that the Board hereby approve employee #1095, for a leave of absence, having received doctor's certification, commencing March 2, 2020 under the Federal Family Medical Leave Act (FMLA), ending on May 21, 2020, while utilizing fifteen (15) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave under the NJ Family Leave Act (FLA) for employee #1095, commencing on March 30, 2020 through June 22, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approve the leave for employee #1095 and anticipate a return to work on September 2, 2020.

5. **BE IT RESOLVED**, that the Board hereby approves employee #199, for a leave of absence, having received doctor's certification, commencing January 31, 2020 under the Federal Family Medical Leave Act (FMLA), ending on April 30, 2020, while utilizing twenty-nine (29) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #199, commencing on March 16, 2020 through June 12, 2020.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #199 and anticipate a return to work on September 1, 2020.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, _____.

To approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
2. **BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Davenport, Kristin Rossi, Amy Baumann, Lori	Teacher s	LV Dist RV	\$650 + travel each Pd by Title 1 funds	Institute on Relationship between Assessment & Supporting Beginning Readers Teachers College, NYC	2D	3/9/20 - 3/11/20
b.	Giordano, Teresa	Teacher	RV	\$279 + travel	Co-Teaching Strategies West Orange, NJ	2D	1/29/20

C. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption

D. FINANCE (Includes Technology) – Chair, _____.

To approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register

2. BE IT RESOLVED, that the Board approve additional Occupational Therapy Services with PG Chambers for 19/20 SY at a cost of \$15,000. Ref 2B

E. OPERATIONS (Includes Technology) – Chair, _____.

To approve the following Resolutions under Operations:

- 1. **TRANSPORTATION**
- 2. **BUILDING AND GROUNDS**

VII. GOOD OF THE CAUSE

- A. COMMITTEE REPORTS**
- B. CORRESPONDENCE**
- C. DISCUSSION ITEMS**

- Enrollment and Space, Ref 1-4
- BOE Highlights
- Ad Hoc Committee – Culture and Climate

The Board commented on the following Items:

- Kindergarten Registration

D. OTHER

VIII. OPEN TO COMMENTS

Time: 7:53 p.m. Closed: 7:53 p.m.

No comments were made.

IX. EXECUTIVE SESSION - Action May Be Taken

Mr. Kim moved, seconded by Mr. Cappello to convene in executive session in accordance with Section 8 of The Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 7 Nays 0 Abstentions 0 Time: 7:54 p.m.

The Board returned to open session at 8:50 p.m.

X. ADJOURNMENT

Mr. Casse moved, seconded by Mr. Kim to adjourn the meeting.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 8:50 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary