

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

December 9, 2019

Work/Regular Session - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

I. CALLED TO ORDER BY MR. ANDERSEN AT 7:00 P.M.

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Luer - P, Mr. Kim - P, Mrs. Wagner - P, Mrs. Gould - P, Mr. Andersen - P.

C. EXECUTIVE SESSION

Mrs. Wagner moved, seconded by Mr. Luer, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 7 Nays 0 Abstentions 0 Time: 7:01 p.m.

The Board returned to open session at 7:30 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Valleyview Middle School Staff Presentation
- Tim Ford of Einhorn Barbarito Law Firm, support of the Valleyview Mock Trial Club - Ref 3C

Tim Ford of Einhorn Barbarito Law Firm:

Mr. Ford presented a donation in the amount of \$1,200 for the Valleyview School Mock Trial Club. He stated that he has been with the law firm for approximately 13 years and he is honored and privileged to give back to the community and work with dedicated staff such as Mrs. Lezgun.

One student shared her experience as a member of the Mock Trial. She stated that she is proud to have the opportunity to participate on the Mock Trial Club and work on legal cases that are based on real life experiences. Dr. Forte thanked Einhorn Barbarito Law Firm for the generous donation to the Valleyview School Mock Trial program.

Valleyview Middle School Staff Presentation:

Mr. Korman introduced Coach King and the Valleyview Girls Championship Soccer Team.

A recap of the girls' soccer team highlights was viewed on a video presentation. Coach King thanked the Board, Dr. Cullis, Dr. Forte, community, and parents for their support.

One of the team player expressed the experience and the bond they formed as a team and how they supported and cheered each other during games. She stated that they struggled at the beginning, battled injuries, and jumped through various obstacles, however, the team developed a strong bond and they were able to work together as a team which gave them the championship in a double over-time.

The team presented championship T-shirts to Dr. Cullis and Dr. Forte for their support. Mr. Andersen thanked and congratulated Coach King and the team for the great soccer season and the championship win.

Mrs. Stiles – Environmental Educator Award Recognition:

Mr. Korman, Dr. Forte, and the Board recognized and congratulated Mrs. Stiles who was named the environmental Educator of the Year.

F. SUPERINTENDENT’S COMMENTS - Mr. Forte discussed the following:

- Hour of Code
- ADHD presentation at Riverview by Dr. Cullis was a great success

G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following

- Hour of Code Week- Many guests attended RV/LV elementary classes, and the High School will work with Valleyview middle school students.
- January 29th- Screenagers, the Next Chapter, 6:30pm at Valleyview Middle School.
- Kindergarten 2020-2021 registration opens Wednesday, January 8th

H. BUSINESS ADMINISTRATOR’S COMMENTS – No Comments

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:57 p.m.

Closed: 7:57 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **December 2019** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mrs. Wagner moved, seconded by Mr. Luer, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board approve the following REPORTS from **November 2019**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – **November 2019**
2. Report of Health Office – **November 2019**
3. HIB Case VV-01
4. HIB Case VV-02

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting & Executive Session – November 11, 2019
2. Regular Session Meeting & Executive Session – November 25, 2019

ROLL CALL (Motions A-C)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y/A C1, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Dave Luer

Mr. Luer moved, seconded by Mr. Kim, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (**pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and Pre-Employment Drug Testing**); any staff member

approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref	Amount
a.	Harris, Lindsay	Teacher	LV	Move across guide, effective 2/1/2020		\$67,347 Step - MA11 pro-rated
b.	Knudsen, Cheryl	Instr. Aide	LV	Retirement, effective 2/1/2020		
c.	Boonham, Laura	Instr. Aide	RV	Assist student in After School Enrichment classes for 19/20 SY	1C	\$16.77/hr
d.	Korman, Seth	Principal	VV	Cash-out 5 vacation days 19/20 SY		\$2,925.75

2. **BE IT RESOLVED – SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Kufall, Alexis	Lunch Aide & Bus Aide	1/2/2020	\$12.84/hr

3. **BE IT RESOLVED**, that the Board approve the attached job description for Staff Member in Charge.

ROLL CALL (Motions 1-3)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Dino Cappello

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
2. **BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)
a.	Theodoropoulos, Tina McCabe, Todd Baisley, Beth Hall, Maribeth Minieri, Debbie	Principal Counselor Principal Counselor Counselor	RV RV LV LV LV	Not to exceed \$316 per person	Retroactively approve the travel expense for addt'l night for 2019 Character.org Nat'l Forum, Washington, DC		10/26/2019
b.	Berkowitz, Alyson	Teacher	VV	\$170 + travel	NJ Music Educators Conf. Atlantic City, NJ	2D	2/20/20 - 2/22/20
c.	Daniels, Daari	Teacher	LV	\$279 + travel	Developing Growth Mindset in Math, Newark, NJ	2D	12/10/19

ROLL CALL (Motions 1-2)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

C. POLICY REVISIONS

Mr. Kim moved, seconded by Mr. Luer, to approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
8454	Management of Pediculosis		X

ROLL CALL (Motion 1)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

D. FINANCE (Includes Technology) – Chair, Don Casse

Mr. Casse moved, seconded by Mr. Kim, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$3,125.72	Ck #1184	Milk Fund - October
\$675,879.24	Ck #8442, 8539-8634, 990187-990188	Current Expense
\$924.42	Ck #'s 1085-1089	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve the re-statement for the 403(b) Plan Document and Adoption Agreement for Denville Board of Education per attached plan.
3. **BE IT RESOLVED**, that the Board accept the donation of \$1,200 from Einhorn Barbarito, Attorneys at Law for the Mock Trial Club at Valleyview Middle School. Ref 1C

ROLL CALL (Motions 1-3)

Mr. Cappello-Y, Mr. Casse-Y/N-Milk Check #1184, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y/A Ck #8583.

E. OPERATIONS (Includes Technology) – Chair, Laura Wagner _____

Mr./Mrs. _____ moved, seconded by Mr./Mrs. _____, to approve the following Resolutions under Operations:

1. **TRANSPORTATION**

2. **BUILDING AND GROUNDS**

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE

C. DISCUSSION ITEMS

- Enrollment and Space, Ref 1-4
- BOE Highlights
- Ad Hoc Committee – Culture and Climate

The Board commented on the following Items:

- Congratulations to Dr. Forte on his doctorate degree.
- Soccer Team – spot for trophy at Valleyview middle school.
- Hour of Code at the schools
- HDHD presentation: thanked Dr. Cullis for a great presentation.
- Ad-Hoc Transportation meeting:
 - Retention of Drivers
 - Elimination/Consolidation of Routes
 - Shortage of Drivers – nationwide issue
 - Contact NJSBA, Morris County, and legislative members to help with this crisis.
- Culture and Climate Ad-Hoc meeting: Wednesday, December 11, 2019.

BOE highlights:

- Tim Ford of Einhorn Barbarito Law Firm - \$1, 200 donations for Valleyview Mock Trail Program
- Mrs. Stiles' Environmental Educator of the Year Award

- Girls Soccer Team Championship

D. OTHER

VI. OPEN TO COMMENTS

Time: 8:24 p.m.

Closed: 8:24 p.m.

No comments were made.

VII. ADJOURNMENT

Mr. Luer moved, seconded by Mr. Kim to adjourn the meeting.

ACTION ON MOTION:

Yeas 7

Nays 0

Abstentions 0

Time: 8:24 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary