

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

November 11, 2019

Work Session - 7:00 p.m.

(Public Portion of the Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

I. CALLED TO ORDER BY MR. ANDERSEN AT 7:00 P.M.

A. OPENING STATEMENT

"This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District".

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Luer - P, Mr. Kim - A, Mrs. Wagner - P, Mrs. Gould - P, Mr. Andersen - P.

C. EXECUTIVE SESSION

Mr. Kim moved, seconded by Mr. Luer, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 7:01 p.m.

The Board returned to regular session at 7:30 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- Lakeview Elementary School Staff Presentation – November 25, 2019
- Valleyview Middle School Staff Presentation – December 9, 2019

F. SUPERINTENDENT'S COMMENTS - Mr. Forte discussed the following:

- St. Mary's lease – tentative approval for the November 25, 2019 Board meeting.
- Valleyview Middle School Athletics:
 - The girls' soccer won the Morris County Championship (2 Over Times)
 - MHRD is considering changing their 2020-2021 school calendar to start the school year on Aug 31st for staff and for students in September.

G. ASSISTANT SUPERINTENDENT'S COMMENTS - Dr. Cullis discussed the following:

Thanked three presenters for participating in the math program.

H. BUSINESS ADMINISTRATOR'S COMMENTS - Mrs. Gurowsky discussed the following:

Stated that the Department of Agriculture regulations require that any school in which five percent or more of the school enrollment is found to be eligible for free meals must participate in the National School Lunch Program or, at a minimum, the school must offer lunch to all students enrolled in that school.

This year, more than five percent of the Lakeview School enrollment is eligible for free meals.

The Department of Agriculture allows the District to continue providing free lunches to qualified students as long as the District contracts with vendors that meet the minimum nutritional standards established by the U.S. Department of Agriculture. The District currently contracts with a vendor that meets those requirements for at least 4/5 days. Therefore, for 20/21 the District needs to implement the program at 100% to follow those guidelines.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:46 p.m. **Closed:** 7:47 p.m.

No comments were made.

III. OLD BUSINESS (NO ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of **November 2019** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board discussed the following Resolutions, action will be taken on November 25th.

A. RESOLVED that the Board of Education approves the following REPORTS from **October 2019**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – **October 2019**
2. Report of Health Office – **October 2019**
3. HIB Case LV-01
4. HIB Case LV-02
5. HIB Case LV-03
6. HIB Case LV-04

C. MINUTES - RESOLVED that the Board approves the following Minutes:

1. Work Session Meeting & Executive Sessions 1 & 2 – October 14, 2019
2. Regular Session Meeting & Executive Sessions 1 & 2 – October 28, 2019

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Dave Luer

Mr. Luer moved, seconded by Mrs. Wagner, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (**pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and Pre-Employment Drug Testing**); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approves the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref	Amount
a.	Onorovole, Lisa	Instr. Aide	RV	Resignation, effective 11/16/19		
b.	Hopler, Cole	Lunch Aide	LV	New Hire		
b.	Gillo, Nicole	Clerical Asst	LV	New Hire, effective on or before 12/2/19 18/hrs per week. Replacing employee #1138		\$20.00/hr
c.	Hardy, Susan	Instr. Aide	VV	Retroactive to 11/1/19 Increase FTE from 0.50 to 0.69		\$17,816.49 Step - 11 pro-rated
d.	Fontes, Ana	Instr. Aide	VV	Retroactive to 11/1/19 Increase FTE from 0.48 to 0.69		\$16,477.89 Step - 4

						pro-rated
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2. BE IT RESOLVED – SUBSTITUTES - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Wedderburn, Judi	Teacher	11/12/19	\$90/day
b.	Danzi, Shari	Teacher	11/12/19	\$110/day

ROLL CALL (Motions 1-2)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

B. FINANCE (Includes Technology) – Chair, Don Casse

Mr. Casse moved, seconded by Mrs. Wagner, to approve the following Resolutions under Finance:

1. BE IT RESOLVED, that the Denville Township Board of Education approves the sale of the following:

- i. 2005 Ford F-350XL 5.4L 2-door pickup truck with Western V-Plow and aluminum dump 8-foot flatbed to Joe Cirasella for \$2,550,
- ii. 2008 Chevrolet Silverado 2500 6.0 HD LT1 2-door pickup truck with Western V-Plow to Greg Greenhagen for \$5,001,
- iii. One (1) Toro Z-Master Zero Turn Ride-On Lawn Mower to Joe Cirasella for \$3,000.

ROLL CALL (Motion 1)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Dave Luer

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (**pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and Pre-Employment Drug Testing**); any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:

1. BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT – that the Board approves the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref	Amount

- 2. **BE IT RESOLVED**, that the Board approve the attached 12 month employee holiday calendar for 2020-2021 SY.
- 3. **BE IT RESOLVED**, that the Board approve the attached contract for Steven A. Forte, Superintendent of Schools, effective July 19, 2019 – June 30, 2024 (Pro-rate) pending County Approval.
- 4. **BE IT RESOLVED**, that the Board approve the following quantitative merit goals for Superintendent Steven Forte for 2019-20 per employment contract: 2.5% of salary or \$4,400.90 per goal:
 - a. Create a written reunification plan with at least 5 different public and/or private organizations/institutions.
 - b. Eliminate the need for outside personnel evaluators at a reduced cost of \$10,000

Ref 2D, 4A

5. BE IT RESOLVED, that the Board approves the following students to observe in Denville Schools:

	Student	School/College/University	Experience	Dates	School	Ref

a.	Bulger, Brian	Caldwell University	Observe	12/3/19	RV	1C

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Dino Cappello

To approve the following Resolutions under Instruction and Program:

- BE IT RESOLVED**, that the Board approves the attached list of field trip requests.
- BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approves the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.35 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date(s)

- BE IT RESOLVED**, that the Board approve the attached nursing services plan for 2019-20

C. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
8454	Management of Pediculosis	X	
P & R 1642	Earned Sick Leave Law – NEW		X
3159	Teaching Staff Member School District Reporting Responsibilities (M)		X
P & R 3218	Use, Possession, or Distribution of Substances (M)		X
P & R 4218	Use, Possession, or Distribution of Substances (M)		X
4219	Commercial Driver Controlled Substances and Alcohol Use Testing (M)		X
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M)		X
P & R 8600	Student Transportation (M)		X
8630	Bus Driver/Bus Aide Responsibility (M)		X
R 8630	Emergency School Bus Procedures (M)		X
8670	Transportation of Special Needs Students (M)		X
9210	Parent Organizations		X
9400	Media Relations		X

D. FINANCE (Includes Technology) – Chair, Don Casse

To approve the following Resolutions under Finance:

- BE IT RESOLVED**, that the Board approves the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$3,355.55	Check #1183	Milk Fund - October
		Current Expense
		General Organization
		Elementary Enrichment

2. **BE IT RESOLVED**, that the Board accepts the donation of a smart TV from the Christian Zollers of the Delbarton School to VVMS.
3. **BE IT RESOLVED**, that the Board approve reimbursement of co-pays up to \$3,000.00 for ABA home therapy and parent training from January 1, 2020 through June 30, 2020 for Student ID#2026783 per settlement agreement. Ref 1C

E. OPERATIONS (Includes Technology) – Chair, Laura Wagner_____

To approve the following Resolutions under Operations:

1. TRANSPORTATION

- a. **BE IT RESOLVED**, that the Board of Education of the Township of Denville approve the following school bus emergency evacuation drill reports:

Lakeview - October 28, 2019 @ 7:45am

Location: Gravel lot across from Lakeview

Route #'s 11, 12, 13, 14, 16, 17, 18, 176, 177, 178, 180, 181, 184, 185, 186, 187, 188, 189, 190, 191, 192

Riverview - November 1, 2019 @ 8:15am

Location: North Lot of Riverview

Route #'s 11, 12, 13, 14, 177, 178, 180, 181, 184, 185, 186, 187, 188, 189, 190, 192

Valleyview - October 17, 2018 @ 7:00am

Location: Bus Garage Parking Lot

Route #'s 11, 12, 13, 14, 15, 16, 17, 18, 176, 177, 178, 180, 181, 184, 185, 186, 187, 188, 189, 190, 191, 192

2. BUILDING AND GROUNDS

VI. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE – No Correspondence

C. DISCUSSION ITEMS

- Enrollment and Space, Ref 1-4
- BOE Highlights
- Ad- HOC Committee – Culture and Climate

The Board commented on the following Items:

- Lakeview Veteran's Day Ceremony – Great program; thanked to the staff, students, and administrators
- Riverview Veteran's Day Ceremony – It's a student run assembly. Both, LV & RV schools put together a very powerful ceremony for Veterans' Day.

D. OTHER

VII. OPEN TO COMMENTS

Time: 7:58 p.m.

Closed: 7:59 p.m.

No comments were made.

VIII. ADJOURNMENT

Mr. Luer moved, seconded by Mrs. Wagner to adjourn the meeting.

ACTION ON MOTION:

Yeas 6

Nays 0

Abstentions 0

Time: 7:59 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary