

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

March 25, 2019

Regular Session - 7:00 p.m.

(Public Portion of Meeting will begin at 7:30 p.m.)

Township of Denville - Council Chambers

I. CALLED TO ORDER BY MR. ANDERSEN AT 7:00 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Luer - P, Mr. Kim - *, Mrs. Wagner - A, Mrs. Gould - P, Mr. Andersen - P.
*Arrived at 7:39 p.m.

C. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mr. Casse, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 5 Nays 0 Abstentions 0 Time: 7:02 p.m.

The Board returned to open session at 7:31 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

F. SUPERINTENDENT’S COMMENTS – Mr. Forte discussed the following:

- Construction Update:
 - a. Vestibules- Still some adjustment needed – however, all school vestibules are operational.
- 2019-2020 Goal setting with Charlene Peterson of NJSBA on July 22, 2019.
- Eric LeGrand speaking at Riverview – April 3rd at 2PM
- Riverview Lead Graduation – May 21st, 1:30 pm
- Valleyview Play – May 16-18
- Back to school nights 2019:
 - 1. VV- 9/5/19
 - 2. LV- 9/12/19
 - 3. RV- 9/10/19
- 2019-2020 Budget presentation to the council – April 9, 2019 at 8:00 PM

G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:

- Congratulations to the schools on the 2017-2018 PARCC performance reports - Highlights LV 97.57 percentile and RV 97.51 percentile, top 1.5% in State.
- Motivational Speaker, Russell Lehmann will present “Triumph: Overcoming the Odds” on April 16th, at RV - 7:00 PM
- DATE CHANGE- Course Placement Informational Parent Meeting for Middle School Transition, date changed to Tuesday, April 30th- 6:30 PM at VV

H. BUSINESS ADMINISTRATOR’S COMMENTS – Mrs. Gurowsky discussed the following:
NJSBA will be honoring Mrs. Wagner at the Morris County School Boards Association spring meeting – May 23rd. Mrs. Wagner – earned sufficient credits under the Board Member Academy Program to receive the New Board Member award. Please let me know if you anyone would like to be registered and join Mrs. Wagner on this great accomplishment.

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 7:41 p.m. **Closed:** 7:41 p.m.

No comments were made.

III. OLD BUSINESS (ACTION TO BE TAKEN)

Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of March 2019 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Kim, to approve the following Resolutions under Old Business:

A. RESOLVED that the Board of Education approves the following REPORTS from **February 2019**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment - **February 2019**
2. Report of Medical Office - **February 2019**
3. HIB Reports:
4. The Board authorizes the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan for the 2019/20, 2020/21 and 2021/22 school years. Ref 1-4

C. MINUTES - RESOLVED that the Board approve the following Minutes:

1. Work Session Meeting & Executive Session - February 11, 2019
2. Regular Session Meeting - February 25, 2019

ROLL CALL (Motions A-C)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mr. Andersen-Y.

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Dave Luer

Mr. Luer moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref.	Amount
a.	Simonis, Linda	Secretary	VV	Cash-in 5 Vacation Days for 18/19 SY		\$1,311.45
b.	Stark, Ann	Secretary	RV	Cash-in 5 Vacation Days for 18/19 SY		\$1,311.45
c.	Bias, Susan	Secretary	RV	Cash-in 5 Vacation Days for 18/19 SY		\$1,311.45
d.	Scala, Evan	Vice Principal	LV	Cash-in 9 vacation days for 18/19 SY		\$4,178.70
e.	Domanski, Alexandra	Teacher	VV	New Hire Leave Replacement, effective 4/8/19		\$200/day
f.	Orgo, Desarae	Teacher	LV	New Hire Leave Replacement, effective 3/21/19		\$258/day
g.	Lynch, Christeen	Bus Aide	BUS	Resignation, effective 3/15/2019		
h.	Del Plato, Lauren Sapienza, Nina Mongiello, Theresa	Teachers	LV	Attend spring conferences Not to exceed 5 hrs each. (LD, \$178.25; NS \$178.25; TM \$256.25)	1A 1C	\$35.65/hr \$35.65/hr \$51.25/hr
i.	Lynch, Meghan	Teacher	RV	Move across the guide effective 2/1/2019		\$57,730 Step-MA5 prorated
j.	Matasker, Lauren	Instr. Aide	RV	New Hire, effective on or before April 9, 2019		\$23,731 Step-7Cert prorated
k.	Baisley, Beth	Principal	LV	Affirmative Action Officer for 19/20 SY		\$1,020
l.	Pardalis, Melissa	Lunch Aide	VV	Resignation, effective 4/1/19		

- 2. BE IT RESOLVED**, that the Board hereby approves employee #440 for a leave of absence, having received doctor's certification, commencing April 15, 2019 under the Federal Family Medical Leave Act (FMLA), ending on September 13, 2019, while utilizing thirty two (32) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #440, commencing on June 10, 2019 through November 1, 2019.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #440 and anticipate a return to work on November 4, 2019.

- 3. BE IT RESOLVED**, that the Board hereby approves employee #799, for a leave of absence, having received doctor's certification, commencing June 6, 2019 under the Federal Family Medical Leave Act (FMLA), ending on November 1, 2019, while utilizing twelve (12) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #799, commencing on September 3, 2019 through November 30, 2019.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #799 and anticipated return to work on December 16, 2019.

- 4. BE IT RESOLVED**, that the Board hereby retroactively approves employee #500, an intermittent leave of absence, under the NJ Family Leave Act (FLA), commencing March 6, 2019.

- 5. BE IT RESOLVED**, that the Board hereby approves to extend the leave of absence for employee #358 through April 1, 2019.

- 6. BE IT RESOLVED**, that the Board hereby retroactively approves the paid administrative leave of employee #252 commencing March 11, 2019 until further notice.

- 7. BE IT RESOLVED**, that the Board hereby approves employee #86, for the Federal Family Leave Act (FMLA), commencing May 22, 2019 through June 5, 2019 while utilizing personal and sick days.

- 8. BE IT RESOLVED**, that the Board hereby approves employee #667, for a leave of absence, having received doctor's certification, commencing August 28, 2019 under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on November 15, 2019, while utilizing twenty two (22) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #667, commencing on October 1, 2019 through December 13, 2019.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #667 and anticipated return to work on December 16, 2019.

- 9. BE IT RESOLVED**, that the Board hereby approves employee #659, for a leave of absence, having received doctor's certification, commencing March 25, 2019 under the Federal Family Medical Leave Act (FMLA), ending on June 21, 2019, while utilizing ten (10) sick and personal days.

BE IT FURTHER RESOLVED that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #659, commencing on May 20, 2019 through June 21, 2019.

BE IT FURTHER RESOLVED that the Board hereby approves the leave for employee #659 and anticipate a return to work on August 28, 2019.

- 10. BE IT RESOLVED**, that the Board approve Seth Korman, Vice Principal-VV to receive \$3,000 (pro-rated) increase in salary effective 3/18/19 the year in which he is granted tenure per article 22 of the Denville

Administrator's Association agreement.

11. BE IT RESOLVED, that the Board approve the following students to observe in Denville Schools:

	Student	School/College/University	Experience	Dates	School	Ref
a.	Buckler, Jennifer	Montclair State University	Observe	19/20 SY	VV	1C
b.	Paradiso, Charisse	New Jersey City University	Observe	18/19 SY	RV	1C

12. BE IT RESOLVED – SUBSTITUTES - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per Diem Rate
a.	Romeo, Connie	Teacher	3/26/19	\$85.00/day
b.	Whalen, Cynthia	Teacher	3/26/19	\$110.00/day

13. BE IT RESOLVED, that, in accordance with Board Policy 3161, N.J.S.A. 18A:16-2 et seq. and N.J.A.C. 6A:32-6.3 et seq., Employee #252 is required to submit a medical examination and provide the Board with the examination report. Appointment tentatively scheduled for March 27, 2019.

14. BE IT RESOLVED, that the Board approve Swing Education to provide backup substitute services for 2018/19 SY effective March 26, 2019. Not to exceed 25% of of the daily substitute rate.

ROLL CALL (Motions 1-14)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mr. Andersen-Y.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Dino Cappello

Mr. Cappello moved, seconded by Mr. Luer, to approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED,** that the Board approve the attached list of field trip requests.
- 2. BE IT RESOLVED – WORKSHOPS with EXPENSES –** that the Board approve the following professional development workshops with expenses for staff members and/or Board members' payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date
a.	Gurowsky, Damaris	BA	BOE	\$300 + travel	NJASBO Conf. Atlantic City, NJ		6/5/19 - 6/7/19
b.	DeAngelo, Rebecca Brautigam, Morgan	Teacher Teacher	LV VV	\$850 + travel each	Attend Teachers College Summer Institutes, NYC	2D	6/24/19- 6/28/19
c.	Zeleny, Tia	Teacher	RV	\$850 + travel each	Attend Teachers College Summer Institutes, NYC	2D	8/12/19 - 8/16/19
d.	Scrape, Jordan	Teacher	RV	\$850 + travel	Attend Teachers College Summer Institutes, NYC	2D	8/5/19 - 8/9/19

e.	Morgan, Christine	Teacher	RV	\$595	Attend Teachers College Summer Institutes - online	2D	7/8/19 - 7/28/19
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ROLL CALL (Motions 1-2)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mr. Andersen-Y.

C. POLICY REVISIONS

Mr. Casse moved, seconded by Mr. Kim, to approve the following Resolutions under Policy Revisions:

- 1. BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
2415.06	Unsafe School Choice Option (M)		X
2422	Health and Physical Education (M)		X
2610	Educational Program Evaluation (M)		X
4219	Commercial Driver Controlled Substances and Alcohol Use Testing (M)		X
5120	Assignment of Students		X
5756	Transgender Students		X
R 2460.8	Special Education – Free and Appropriate Public Education (M)		X
P & R 5111	Eligibility of Resident/Non-Resident Students (M)		X
P & R 5600	Students Discipline/Code of Conduct (M)		X
P & R 5611	Removal of Students for Firearms Offenses (M)		X
P & R 5612	Assaults on District Board of Education Members or Employees (M)		X
P & R 5613	Removal of Students for Assaults with Weapons Offenses (M)		X
P & R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)		X

ROLL CALL (Motion 1)

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mr. Andersen-Y.

D. FINANCE (Includes Technology) – Chair, Don Casse

Mr. Casse moved, seconded by Mr. Cappello, to approve the following Resolutions under Finance:

- 1. BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$2,703.92	Ck # 1177	Milk Fund
\$3,534,321.63	Ck #'s 6864-7028, 190136, 190138-190140, 902282019, 903152019	Current Expenses
\$5,295.00	Ck #1014	General Organization
\$1,669.07	Ck #'s 1040-1043	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board approve the change of placement for student ID #2026783 commencing April 22, 2019 to EPIC School at the prorated tuition cost of \$20,515.60 for the remainder of 2018/19 SY. Ref 2B
3. **BE IT RESOLVED**, that the Board approve the 2019-2020 school year Professional Support/Non-Public Service Agreements and Non Public Chapters 192-193, Speech Services, Non-Public Nursing, Non-Public Technology, Non-Public Textbooks and Non-Public IDEA-B addendum-supporting documents between Denville Schools and the Educational Services commission of Morris County.

ROLL CALL (Motions 1-3)

Mr. Cappello-Y, Mr. Casse-Y/Nck#1177, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mr. Andersen-Y.

E. OPERATIONS (Includes Technology) – Chair, Laura Wagner _____

Mr. Kim moved, seconded by Mr. Casse, to approve the following Resolutions under Operations:

E1. TRANSPORTATION

- a. **BE IT RESOLVED**, that the Board approve the Joint Transportation Agreement with the Educational Services Commission of Morris County for the 2019/20 SY.

E2. BUILDING AND GROUNDS

- a. **BE IT RESOLVED**, that the Board approve the rental of Valleyview gym to Vanguard Music Studio for a play on August 22-25, 2019 for a fee of \$2,500.
- b. **BE IT RESOLVED**, that the Board approve the attached revised Schedule of fees for the Use of School Facilities for 19/20 SY.

ROLL CALL (Motions E1-E2)

Mr. Cappello-Y/A #E2-a, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Gould-Y, Mr. Andersen-Y.

V. GOOD OF THE CAUSE

A. COMMITTEE REPORTS

B. CORRESPONDENCE - No Correspondence

C. DISCUSSION ITEMS

The Board commented on the following Items:

- Morris Hills Regional (MK) - musical “Grease” was a phenomenal performance.
- Committee Meetings for April will be on 4/9/19 the day after the Work Session Meeting.
- International night – March 28th - Foundation of Denville support this great event.
- Hamilton Farm – Boonton: Medical Cannabis Facility
- Green Committee Team – The Denville Township Green team and the Denville School District partnered to participate in the Sustainable Jersey for Schools Program.
- RV-PTA liaison: Tricky Tray: March 23, 2019 was a great success.
- Discussion about the Hamilton Farm, Boonton - Medical Cannabis Facility: Mr. Andersen volunteered to attend the community meeting and give his perspective on the topic from the Board side.

D. OTHER

VI. OPEN TO COMMENTS

Opened: 8:13 p.m. **Closed:** 8:14 p.m.

No comments were made.

VII. ADJOURNMENT

Mr. Cappello moved, seconded by Mr. Kim to adjourn the meeting.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 8:14 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary