

MINUTES OF THE MEETING

DENVILLE TOWNSHIP BOARD OF EDUCATION

February 11, 2019

Work Session - 7:00 p.m.

(Public Portion of Meeting will begin at 7:30 p.m.)

Township of Denville - **Council Chambers**

I. CALLED TO ORDER BY MR. ANDERSEN AT 7:00 P.M.

A. OPENING STATEMENT

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

B. ROLL CALL

Mr. Cappello - P, Mr. Casse - P, Mr. Luer - P, Mr. Kim - P, Mrs. Wagner - A, Mrs. Gould - P, Mr. Andersen - P.

C. EXECUTIVE SESSION

Mr. Luer moved, seconded by Mr. Kim, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss legal issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 7:01 p.m.

The Board returned to open session at 7:30 p.m.

D. PLEDGE OF ALLEGIANCE

E. SPECIAL PRESENTATIONS

- February 11, 2019- Preliminary 2019-2020 School Year Budget Presentation Ref 1-4

Special Presentation by Mr. Forte:

- Mr. Forte presented the 2019-2020 Preliminary Budget. Topic discussed were as follows:
 - Budget Calendar and updates
 - School District Strategic Plan 2022 – The Denville School District’s mission is to educate and empower all students to excel.
 - School District Goals – 2018-2019
 - 2019-2020 Preliminary Budget provides funding for Technology, Security personnel (increased hours for Class III officers), Facilities, Curriculum, Mental Health Services, and other miscellaneous items.
 - Possible projects utilizing Capital Reserves Funds.
 - Property Tax Data 2017 Comparison Group – represents all K-8 districts in central and north New Jersey.
 - Preliminary Tax Impact for Denville K-8 School District
 - Budget Categories
 - Cost Drivers including Salary, special education cost, and 6% increase in health benefits.
 - Did you know information.....?

- The District continues to budget funds to provide lunches for economically disadvantage students.
- This budget eliminates the activity fee for athletics and clubs.
- This budget increased clinical program with St. Clare's
- The District paid-off the Debt Service refinanced in 2009.

Discussions on 2019-2020 Preliminary Budget:

The Board commented and had questions about the 19/20 recurring expenditures, special education cost, health insurance increases, and other items in the budget.

- February 25, 2019- Special Services update presented by Mrs. Grace Johnson, Ref 1-2

F. SUPERINTENDENT'S COMMENTS – Mr. Forte discussed the following:

- Construction Update: Vestibules- work has progressed, technology/electrical should be finalizing soon.

G. ASSISTANT SUPERINTENDENT'S COMMENTS– Dr. Cullis discussed the following:

- Reminder: Kindergarten Pre-registration is now opened, application and more information is on the school website.

H. BUSINESS ADMINISTRATOR'S COMMENTS – No Comments

II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)

Opened: 8:48 p.m.

Closed: 8:48 p.m.

No comments were made.

III. OLD BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

Pursuant to N.J.A.C. 6:20-2.13, we certify that as of February 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board discussed the following Resolutions, action will be taken on February 25th.

To approve the following Resolutions under Old Business:

A. RESOLVED that the Board approves that following REPORTS from **January 2019**:

1. Treasurer of School Monies
2. Board Secretary

B. EDUCATION REPORTS

1. Report of Student Enrollment – **January 2019**
2. Report of Medical Office – **January 2019**
3. HIB Reports
 - a. HIB Case LV-02
 - b. HIB Case LV-03

- c. HIB Case VV-06
- 4. Uniform Memorandum of Agreement between the schools and law enforcement for 2018-2019. Ref 4D
- 5. Memorandum of Understanding between the Township Public Schools and the Denville Township Police Department for Live Stream Videos Sharing 2018-19. Ref A4

C. MINUTES – RESOLVED that the Board approve the following Minutes:

- 1. Reorganization Meeting – January 7, 2019
- 2. Work Session Meeting & Executive Session – January 7, 2019
- 3. Regular Session Meeting & Executive Session – January 28, 2019

IV. NEW BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Dave Luer

Mr. Luer moved, seconded by Mr. Cappello, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

- 1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref.	Amount
a.	Andres, Kristin	Instructional Aide	RV	Resignation effective 2/15/19		
b.	Spano, Nicole	Instructional Aide	RV	Resignation effective 1/29/19		

- 2. **BE IT RESOLVED – SUBSTITUTES** - that the Board approve the following new hire substitute(s) for the district:

	Name	Position	Effective Date	Per diem or hourly rate
a.	Mordini, Frank	Substitute Driver	2/19/2019	\$24.25/hr

ROLL CALL (Motions 1-2)

Mr. Cappello - Y, Mr. Casse - Y, Mr. Luer - Y, Mr. Kim - Y, Mrs. Gould - Y, Mr. Andersen - Y.

B. FINANCE (Includes Technology) – Chair, Don Casse

Mr. Casse moved, seconded by Mr. Luer, to approve the following Resolutions under Finance:

- 1. **BE IT RESOLVED**, that the Board approve Stipulation of Settlement bearing Agency Reference Number 2019-29113 regarding placement of Student #2024549.

ROLL CALL (Motion 1)

Mr. Cappello - Y, Mr. Casse - Y, Mr. Luer - Y, Mr. Kim - Y, Mrs. Gould - Y, Mr. Andersen - Y.

V. NEW BUSINESS (NO ACTION TO BE TAKEN) – The following resolutions have been recommended by the

Superintendent of Schools to the Board of Education for approval.

A. PERSONNEL (Includes Technology) – Chair, Dave Luer

To approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

- 1. BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref.	Amount
a.	Corbo, Rose	Instructional Aide	RV	Afterschool Enrichment classes aide for 18/19 SY	1C	\$17.08/hr

- 2. BE IT RESOLVED**, that the Board hereby approves employee #216 for a leave of absence, having received doctor’s certification, commencing April 1, 2019 under the Federal Family Medical Leave Act (FMLA), ending on September 6, 2019, while utilizing thirty-seven (37) sick days.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #216, commencing on May 27, 2019 through October 25, 2019.

BE IT FURTHER RESOLVED, that the Board hereby approves the leave for employee #216 and anticipate a return to work on December 16, 2019.

B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Dino Cappello

To approve the following Resolutions under Instruction and Program:

- 1. BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
- 2. BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date

C. POLICY REVISIONS

To approve the following Resolutions under Policy Revisions:

1. **BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 st Reading	2 nd Reading/ Adoption
2415.06	Unsafe School Choice Option (M)	X	
2422	Health and Physical Education (M)	X	
2610	Educational Program Evaluation (M)	X	
4219	Commercial Driver Controlled Substances and Alcohol Use Testing (M)	X	
5120	Assignment of Students	X	
5756	Transgender Students	X	
R 2460.8	Special Education – Free and Appropriate Public Education (M)	X	
R 5530	Substance Abuse (M)	X	
P & R 5111	Eligibility of Resident/Non-Resident Students (M)	X	
P & R 5600	Students Discipline/Code of Conduct (M)	X	
P & R 5611	Removal of Students for Firearms Offenses (M)	X	
P & R 5612	Assaults on District Board of Education Members or Employees (M)	X	
P & R 5613	Removal of Students for Assaults with Weapons Offenses (M)	X	
P & R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)	X	

D. FINANCE (Includes Technology) – Chair, Don Casse

To approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
		Milk Fund
		Current Expenses
		General Organization
		Elementary Enrichment

2. **BE IT RESOLVED**, that the Board accept the donation of \$100 from Clark Construction on behalf of Mr. Tony

Kugler, to help purchase art supplies for the Lakeview students.

3. **BE IT RESOLVED**, that the Board accept the donation of a clarinet, model Vito Reso Tone 7213, Serial #C3362, to Valleyview Middle School from Mr. Brian Tymon for the band program. Ref 1C
4. **BE IT RESOLVED**, that the Board accept the donation of \$2,000 to Valleyview Middle School from the Prvulovic family.
5. **BE IT RESOLVED**, that the Board accept the donation of \$250 from The Alliance To Save Energy for Mrs. Stiles Green Team Activities. Ref 1C

VI. GOOD OF THE CAUSE

A. CORRESPONDENCE - No Correspondence

B. DISCUSSION ITEMS

The Board commented on the following:

- Recreation Committee – Concerned about the need of field space due to the development on Pocono Road.
- Valleyview field project – concerns about the over usage of the field/ limiting the usage to give the field a rest.
- Lakeview talent show – shows was amazing/great performance.
- NJSBA training
- Legislative Committee meeting on March 9, 2019 in Trenton, NJ.
- Foundation of Denville – processing the 1st round of grand applications.

C. OTHER

VII. OPEN TO COMMENTS

Opened: 9:07 p.m. **Closed:** 9:08 p.m.

No comments were made.

VIII. ADJOURNMENT

Mr. Luer moved, seconded by Mr. Kim to adjourn the meeting.

ACTION ON MOTION:

Yeas 6 Nays 0 Abstentions 0 Time: 9:08 p.m.

Respectfully submitted,

Damaris Gurowsky
Business Administrator/Board Secretary