

**MINUTES OF THE MEETING**

**DENVILLE TOWNSHIP BOARD OF EDUCATION**

**February 25, 2019**

Regular Session - 7:00 p.m.

(Public Portion of Meeting will begin at 7:30 p.m.)

Township of Denville - **Council Chambers**

**I. CALLED TO ORDER BY MR. ANDERSEN AT 7:31 P.M.**

**A. OPENING STATEMENT**

“This meeting of the Denville Township Board of Education is being held in accordance with the Open Public Meetings Act. Notice of this meeting was provided to the Daily Record and/or the Star Ledger of Morris County; has been delivered to the Township Clerk and has been posted on the bulletin board of the Board of Education Office, and at each of the school buildings in the District”.

**B. ROLL CALL**

Mr. Cappello - P, Mr. Casse - P, Mr. Luer - P, Mr. Kim - P, Mrs. Wagner - P, Mrs. Gould - P, Mr. Andersen - P.

**C. EXECUTIVE SESSION**

Mr. /Mrs. \_\_\_\_\_ moved, seconded by Mr. /Mrs. \_\_\_\_\_, to convene in executive session in accordance with Section 8 of the Open Public Meetings Act. The purpose of this closed session will be to discuss negotiations, legal, security, and personnel issues. Minutes of this session will be made available to the public when the need for confidentiality no longer exists.

**ACTION ON MOTION:**

Yeas\_\_\_\_\_ Nays\_\_\_\_\_ Abstentions\_\_\_\_\_ Time: \_\_\_\_\_

No Executive Session

**D. PLEDGE OF ALLEGIANCE**

**E. SPECIAL PRESENTATIONS**

- Special Services update presented by Mrs. Grace Johnson, Ref 1-2

**Special Presentation by Mrs. Johnson, Special Education Director:**

Mrs. Johnson presented a Special Services Department update as follows:

- She gave an overview on the student population status, ABA, Mental Health, and Home-School Outreach programs within the District.
- Mrs. Johnson explained the wide range of needs that might qualify a student to receive special education services, such as autism, learning disabilities, dyslexia, ADHD, Anxiety disorders, hearing impairments, medically fragile conditions, visual, impaired, and communication impairments.
- She interpreted the different categories of special education within the school district as follows:
  - 304 IEPs (29 Preschool)
  - 21 Speech Only
  - 96% of students receive special education services within the district.
- She also clarified the major needs for In-District Programs: Behaviorist services/Uncommon Thread; Mental Health Services: Saint Claire’s; Teachers, Related Services, Child Study Team; Instructional Aides; and Professional Development for Staff.
- Mrs. Johnson reviewed recommendations and discussed the Saint Clare’s in-School Clinical Services Program at Valleyview Middle School.

The Board thanked Mrs. Johnson for the great presentation and for sharing the Special Education Updates.

**F. SUPERINTENDENT’S COMMENTS – No Comments**

**G. ASSISTANT SUPERINTENDENT’S COMMENTS – Dr. Cullis discussed the following:**

- Dr. Cullis reported, on behalf of Mr. Forte, project updates as follows:
  - Vestibules are in the final stage of being completed; some work for electric and technology are still needed.
- Kindergarten registration is open.
- Participation in the Future Ready Schools Initiative – still looking for one Board member to volunteer to attend.

**H. BUSINESS ADMINISTRATOR’S COMMENTS – Mrs. Gurowsky discussed the following:**

- Amend the 2019 Meeting Calendar – Change the July 15<sup>th</sup> meeting to July 22<sup>nd</sup>.
- The consensus of the Board was to adopt a resolution to amend the 2019 meeting calendar for the March Board meeting.

**II. OPEN TO PUBLIC DISCUSSION (Agenda Items Only)**

**Opened:** 8:17 p.m.

**Closed:** 8:17 p.m.

No comments were made.

**III. OLD BUSINESS (ACTION TO BE TAKEN) – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.**

Pursuant to **N.J.A.C. 6:20-2.13**, we certify that as of **February 2019** after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of **N.J.A.C. 6:20-2.13(b)** and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Mr. Cappello moved, seconded by Mr. Kim, to approve the following Resolutions under Old Business:

**A. RESOLVED** that the Board approves that following REPORTS from **January 2019**:

1. Treasurer of School Monies
2. Board Secretary

**B. EDUCATION REPORTS**

1. Report of Student Enrollment – **January 2019**
2. Report of Medical Office – **January 2019**
3. HIB Reports
  - a. HIB Case LV-02
  - b. HIB Case LV-03
  - c. HIB Case VV-06
4. Uniform Memorandum of Agreement between the schools and law enforcement for 2018-2019. Ref 4A
5. Memorandum of Understanding between the Township Public Schools and the Denville Township Police Department for Live Stream Videos Sharing 2018-19. Ref 4A

**C. MINUTES – RESOLVED** that the Board approve the following Minutes:

1. Reorganization Meeting – January 7, 2019

2. Work Session Meeting & Executive Session – January 7, 2019
3. Regular Session Meeting & Executive Session – January 28, 2019

**ROLL CALL (Motions A-C)**

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

**IV. NEW BUSINESS (ACTION TO BE TAKEN)** – The following resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval.

**A. PERSONNEL (Includes Technology) – Chair, Dave Luer**

Mr. Luer moved, seconded by Mr. Kim, to approve the following Resolutions under Personnel:

Upon the recommendation of the Superintendent of Schools, to approve the following resignations, retirements, salary adjustments, reassignments, appointments, etc. (pending approval from the State Department of Education and subject to the New Jersey Criminal Background Check and the Pre-Employment Drug Testing); **any staff member approved for leave will pay their portion of their health benefits while on leave and upon their return the Superintendent will assign them to a position:**

1. **BE IT RESOLVED – NEW HIRES / RESIGNATIONS / RETIREMENTS / EXTRA PAY / SALARY ADJUSTMENT** – that the Board approve the following staff members for new hire, resignation, retirement, extra pay for extra duty, sick, and/or vacation pay, and/or a deduction in pay:

	Name	Position	School	Reason/Time	Ref.	Amount
a.	Corbo, Rose	Instructional Aide	RV	Afterschool Enrichment classes aide for 18/19 SY	1C	\$17.08/hr
b.	Chaparro, Jessica DeAngelo, Rebecca	Teachers	LV	Teach School Success Academy 8 weeks – Not to exceed 14 hours (\$576.94/each)	2A	\$41.21/hr each
c.	Frost, Linda Disimino, Stefanie Zielinski, Jane Pejerrey, Cheryl Warner, Debra Hall, Maribeth	Teacher Teacher Teacher Teacher Counselor Counselor	LV	Teach School Success Academy 7 weeks – Not to exceed 12.25 hours (\$504.82/each)	2A	\$41.21/hr each
d.	Katie Logsdon Dawn Montesano	Instructional Aides	LV	Teach School Success Academy 8 weeks – Not to exceed 10 hours (KL - \$162.20; DM - \$172.80)	2A	\$16.22/hr \$17.28/hr
e.	Sarah Bilani Vicky Trein Ann Racine	Instructional Aides	LV	Teach School Success Academy 7 weeks – Not to exceed 8.75 hours (SB - \$151.20; VT - \$164.59; AR - \$149.45)	2A	\$17.28/hr \$18.81/hr \$17.08/hr
f.	Mellini, Tracy	Teacher	LV	Provide parent training for 18/19 SY. Not to exceed 20 hrs (\$824.20)	1C	\$41.21/hr

2. **BE IT RESOLVED**, that the Board hereby approves employee #216 for a leave of absence, having received doctor’s certification, commencing April 1, 2019 under the Federal Family Medical Leave Act (FMLA), ending on September 6, 2019, while utilizing thirty-seven (37) sick days.

**BE IT FURTHER RESOLVED**, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #216, commencing on May 27, 2019 through October 25, 2019.

**BE IT FURTHER RESOLVED**, that the Board hereby approves the leave for employee #216 and anticipate a return to work on December 16, 2019.

3. **BE IT RESOLVED**, that the Board hereby approves employee # 1182, for a leave of absence, having received doctor’s certification, commencing April 29, 2019 under the Federal Family Medical Leave Act (FMLA), ending on June 21, 2019, while utilizing twenty-four (24) sick and personal days.

**BE IT FURTHER RESOLVED**, that the Board hereby approves the leave under the NJ Family Leave Act (FLA) for employee #1182, commencing on June 10, 2019 through June 21, 2019.

**BE IT FURTHER RESOLVED**, that the Board hereby approves the leave for employee #1182 and anticipate a return to work on August 28, 2019.

4. **BE IT RESOLVED**, that the Board hereby approves to extend the leave of absence for employee #358 and anticipate a return to work on April 1, 2019.
5. **BE IT RESOLVED**, that the Board approve Mrs. Zeman’s student/cultural exchange student, Samuel Baux, to attend Valleyview School from April 29, 2019 - May 3, 2019. Ref 3A
6. **BE IT RESOLVED**, that the Board approve Jon Janel, Morris Knolls student, to volunteer on the set of the Valleyview School play. Ref 1C

**7. BE IT RESOLVED, that the Board approve the following students to observe in Denville Schools:**

	Student	School/College/University	Experience	Dates	School	Ref
a.	Barrows, Rachel	Ramapo College	Observe	18/19 SY	LV	1C
b.	Ameti, Ferdija Addesso, Kaitlyn	County College of Morris	Observe	18/19 SY	LV	1C
c.	Khan, Naeema Agzigian, Jacqueline	County College of Morris	Observe	18/19 SY	RV	1C
d.	Argula, Emily	County College of Morris	Observe	18/19 SY	VV	1C

**ROLL CALL (Motions 1-7)**

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

**B. INSTRUCTION AND PROGRAM (Includes Technology) – Chair, Dino Cappello**

Mr. Cappello moved, seconded by Mr. Casse, to approve the following Resolutions under Instruction and Program:

1. **BE IT RESOLVED**, that the Board approve the attached list of field trip requests.
2. **BE IT RESOLVED – WORKSHOPS with EXPENSES** – that the Board approve the following professional development workshops with expenses for staff members and/or Board members’ payable through the professional development account. Travel may include mileage reimbursement specified below per Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1 that all mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate currently at \$0.31 per mile.

	Name	Position	School	Cost	Event/Location	Ref	Date
a.	Shine, Rose	Teacher	RV	\$650 + travel each	Units of Study Phonics Institute Teachers College NYC	2D	5/13/19 – 5/15/19

3. **BE IT RESOLVED**, that the Board approve Commitment to Participate in Future Ready Schools Initiative

**WHEREAS**, The Denville Township Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

**WHEREAS**, The Denville Township Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

**THEREFORE**, it is resolved that the Denville Township Board of Education agrees to participate in the Future Ready Schools – New Jersey.

We hereby appoint Dr. Sandra Cullis, Assistant Superintendent to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

We do hereby recognize that Dr. Cullis will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

We agree to follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program. Ref 1A

**ROLL CALL (Motions 1-3)**

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

**C. POLICY REVISIONS**

Mrs. Wagner moved, seconded by Mr. Luer, to approve the following Resolutions under Policy Revisions:

- BE IT RESOLVED**, that the Board adopt the following policies and/or regulations as first reading or second reading/adoption as indicated: Ref 1-4

Policy/ Reg #	Policy/Regulation Name	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading/ Adoption
2415.06	Unsafe School Choice Option (M)	X	
2422	Health and Physical Education (M)	X	
2610	Educational Program Evaluation (M)	X	
4219	Commercial Driver Controlled Substances and Alcohol Use Testing (M)	X	
5120	Assignment of Students	X	
5756	Transgender Students	X	
R 2460.8	Special Education – Free and Appropriate Public Education (M)	X	
R 5530	Substance Abuse (M)	X	
P & R 5111	Eligibility of Resident/Non-Resident Students (M)	X	
P & R 5600	Students Discipline/Code of Conduct (M)	X	

P & R 5611	Removal of Students for Firearms Offenses (M)	X	
P & R 5612	Assaults on District Board of Education Members or Employees (M)	X	
P & R 5613	Removal of Students for Assaults with Weapons Offenses (M)	X	
P & R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)	X	

**ROLL CALL (Motion 1)**

Mr. Cappello-Y, Mr. Casse-Y, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

**D. FINANCE (Includes Technology) – Chair, Don Casse**

Mr. Casse moved, seconded by Mr. Cappello, to approve the following Resolutions under Finance:

1. **BE IT RESOLVED**, that the Board approve the enclosed check list(s) in the following amounts:

Amount	Description	Check Register
\$3,449.10	Ck #1176	Milk Fund
\$3,197,488.26	Ck #'s 6684-6862, 190131-190135, 901302019, 902152019	Current Expenses
\$600.00	Ck #'s 1012-1013	General Organization
\$1,262.26	Ck #'s 1030-1039	Elementary Enrichment

2. **BE IT RESOLVED**, that the Board accept the donation of \$100 from Clark Construction on behalf of Mr. Tony Kugler, to help purchase art supplies for the Lakeview students.
3. **BE IT RESOLVED**, that the Board accept the donation of a clarinet, model Vito Reso Tone 7213, Serial #C3362, to Valleyview Middle School from Mr. Brian Tymon for the band program. Ref 1C
4. **BE IT RESOLVED**, that the Board accept the donation of \$2,000 to Valleyview Middle School from the Prvulovic family.
5. **BE IT RESOLVED**, that the Board accept the donation of \$250 from The Alliance To Save Energy for Mrs. Stiles Green Team Activities. Ref 1C
6. **BE IT RESOLVED**, that the Board approve the settlement agreement to reimburse parents \$75/per counseling session for student #2024874 for FY 18/19.

**ROLL CALL (Motions 1-6)**

Mr. Cappello-Y, Mr. Casse-Y/N Ck #1176, Mr. Luer-Y, Mr. Kim-Y, Mrs. Wagner-Y, Mrs. Gould-Y, Mr. Andersen-Y.

**V. GOOD OF THE CAUSE**

**A. CORRESPONDENCE** - No Correspondence

**B. DISCUSSION ITEMS**

The Board commented on the following Items:

- Personnel Item #A-1 – Cultural exchange students to attend Valleyview School from 4/29- 5/3.
- RV-PTA liaison: Tricky Tray - March 23, 2019; 10:00 am – 3:00 pm
- New Jersey School Board - Governance I: New Board Member Orientation weekend.
- LV-PTA liaison: Congratulations to Lakeview for the great talent show on 2/9; Tricky Tray (dinner/tricky tray) April 5<sup>th</sup>
- Comments on the 2019-2020 Preliminary School Budget
- Green Sustainability – planning for Arbor Day.
- Lakeview Lead ceremony – March 15<sup>th</sup>.
- Read Across America Day – March 1<sup>st</sup>.
- VV PTA – no reports

### **C. OTHER**

### **VI. OPEN TO COMMENTS**

**Time:** 8:36 p.m.                      **Closed:** 8:36 p.m.

No comments were made.

### **VIII. ADJOURNMENT**

Mr. Cappello moved, seconded by Mr. Luer to adjourn the meeting.

### **ACTION ON MOTION:**

Yeas 7    Nays 0                      Abstentions 0                      Time: 8:37 p.m.

Respectfully submitted,

Damaris Gurowsky  
Business Administrator/Board Secretary